



For Office Use Only

Date Received:

___/___/___

Income Verification _____

Payment _____

Complete _____

2025 - 2026

One-on-One Tutoring September 22, 2025 - May 21, 2026

Monday – Thursday

Enrichment Classes

Fall Cycle begins Oct 8, 2025

See www.succeed2gether.org for details

Child's Name _____ Date of Birth _____ Grade _____
First Name Last Name

Parent /guardian _____ Email _____
First Name Last Name

Address _____
Street Apt./Fl.

City _____ State _____ Zip Code _____

Home Tel. # _____ Bus.# _____ Cell# _____

* Circle the best way to contact you in the event of emergency or a last minute schedule change *

Emergency Contact _____
Name Home Phone # Cell #

Income Verification/Documentation: REQUIRED TO PARTICIPATE in the PROGRAM: * Everyone must submit current income verification documentation.

*** Our grantors require income verification. All personal information is kept strictly confidential.**

Total number of persons in the household _____ Total household annual gross income _____ **Include income from wages, public assistance, child support, alimony, pensions, retirement, SSI and unemployment from all in the household.**

Return the completed application, and income verification documents to info@succeed2gether.org or mail to Succeed2gether, P.O. Box 1355, Montclair, NJ 07042. **Complete one application for each child.**



Program Policies

1. **For liability purposes**, all virtual classes will be recorded and monitored by S2G staff and/or volunteers.
2. If your child is unable to attend a virtual or in person class please inform us immediately by phone (973-746-0553) or email info@succeed2gether.org by noon.
3. **Communication Policy** - To maintain clear and consistent communication, we respectfully ask that families, students, tutors, and instructors do not contact one another directly via email, text message, phone call, or any other method outside of scheduled sessions. **Should communication outside of tutoring or Zoom sessions be necessary**, all messages will be relayed through S2G. This policy ensures professionalism, privacy, and accountability across all interactions. We appreciate your cooperation and understanding.
4. **Virtual Tutoring – Be Ready to Learn!**

To help everything run smoothly, students should join their virtual session about five minutes early, with all materials (and chargers!) ready to go. Being prepared and on time helps us start promptly and get the most out of each class. Sessions will begin and end on time so we can stay on schedule and make space for all our online learners.

In-Person Tutoring & Classes – What to Know:

We're excited to see students in person! To make the most of each session, we kindly ask that students arrive on time. Sessions will wrap up at the scheduled end time, so arriving promptly helps everyone get the full experience. For everyone's safety and well-being, we follow the latest health guidelines from the CDC, WHO, and the New Jersey Department of Children and Families – Office of Licensing. This includes precautions for COVID-19 and any other transmissible illnesses.

5. **Privacy of participating children and families with virtual classes will be respected** by the monitor. To protect your families privacy do your best to ensure your child's screen is only visible to them.
6. **Students must be respectful during tutoring and classes.**
 - a. Each student is required to be respectful of not only themselves but everyone around them. Students will respect everyone enrolled in the program.
 - b. There is a ZERO TOLERANCE policy for bullying. Bullying other student(s) will result in removal from the situation and a phone call to parents/guardians by a Succeed2gether Administrator. Removal from the program will be made by the Administrator with final approval of the Executive Director.
 - c. Students will use appropriate language at all times. Students who choose to use foul language or inappropriate behavior will result in a review by the Executive Director. Appropriate action will be determined post review.
7. For grant purposes, all applicants must provide income verification. A schedule will not be made available until income verification is provided.
8. **Please inform us as soon as you are aware of a scheduling conflict.** If your child is unable to attend the scheduled class, **call (973-746-0553), text (862-520-7924), or email info@succeed2gether.org as soon as you are aware of a conflict.**

Parent/Guardian

Signature _____ Date _____

Parent/Guardian

(print name) _____

Classes are filled as first-come, first-served and based on completion of the application. Priority will be given to low-income applicants Return the completed application, and documents to info@succeed2gether.org or mail to Succeed2gether, P.O. Box 1355, Montclair, NJ 07042. **Complete one application for each child.**



Activity Agreement/Release

Thank you for registering _____ for Succeed2gether's program.

Print child's name

Release Agreement

I hereby authorize my child to participate in all of the program activities.

I attest that my child is physically fit for any of the activities he/she is registered for and absolve Succeed2gether and all personal, paid or volunteer staff, of all present and future liability in the event of accident or injury. _____

initial

I hereby grant full permission to Succeed2gether to use any photographs, video or recordings of my child participating in Succeed2gether's programs for publicity purposes or on its website. _____

initial

For in person classes:

My child can leave the 3rd floor unattended - Circle: Yes No

My child may walk home at the end of the program day - Circle: Yes No

My child will be picked up at the end of the program day. **List others authorized to take your child home.**

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.



This information is only for statistical purposes or our grantors. Please identify the person receiving service in one of the categories below.

Name of person receiving service _____
 PRINT YOUR CHILD'S NAME

RACE	Hispanic or Latino A	Non-Hispanic or Non-Latino B	
White			1
Black/African-American			2
Asian			3
American Indian/Alaskan Native			4
Native Hawaiian/Other Pacific Islander			5
American Indian/Alaskan Native & White			6
Asian & White			7
Black/African-American & White			8
American Indian/Alaskan Native & Black/African-American			9
Other Multi-Racial			10



One-on-one Tutoring & Math & Book Buddy

One-on-one subject specific tutoring will be provided for one hour a day, once a week. Each student will be paired with one tutor first for their number one preferred subject. Then if there are more available tutors they will receive a second subject.

K - 4th graders can also sign up for our Math and Book Buddy Program. This program is supported by Middle School tutors who provide support in reading for comprehension, fluency and vocabulary. The math buddies support basic math skills.

Best Day/Time for Tutoring - Please indicate your child's or children's availability by listing all times

Zoom Virtual tutoring session - Limited spaces available, please contact the office for more information

In Person Only Monday _____ 3:00 - 4:00 ___ 4:00 - 5:00 ___ 5:00 - 6:00 ___

In Person Only Tuesday _____ 3:00 - 4:00 ___ 4:00 - 5:00 ___ 5:00 - 6:00 ___

In Person Only Wednesday _____ (*Late evening*) 4:00 - 5:00 ___ 5:00 - 6:00 ___ 6:00 -7:00 ___

In Person Only Thursday ___ 3:00 - 4:00 ___ 4:00 - 5:00 ___ 5:00 - 6:00 ___

To help us focus on what matters most, please number the subjects below in order of importance—1 being the area that needs the most support, and 5 being the one that needs the least. This helps us create a plan that's just right for your student! Math & Book Buddy are for grades K - 4th.

Math ___ Reading ___ Writing ___ Science ___ Social Studies ___ Math Buddy ___ Book Buddy ___



Student Name: _____ Grade _____
PRINT YOUR CHILD'S NAME

Fall Enrichment Classes

Begins the week of October 8th

The Enrichment classes will run from 4:00 - 5:00 or 5:00 - 6:00

Fall Schedule

- Wed - Oct 15, 22, 29, Nov 5
5:00 - 6:00, GirlsLAB 4th - 6th grade girls
5:15 - 6:15 Chess 3rd - 12th graders
- Thur - Oct 16, 23, 30, Nov 12

Winter Schedule

- Wed - Jan 7, 14, 21, 28, (Feb 4 make-up day)
- Thur - Jan 8, 15, 22, 29, (Feb 5 make-up day)

Spring Schedule

- Mon - March 2, 9, 16, 23
- Wed - March 4, 11, 18, 25
- Thur - March 5, 12, 19, 26

For class listings, descriptions and updates: Follow our website, www.succeed2gether.org